

MORRIS COUNTY IMPROVEMENT AUTHORITY
MINUTES of the Regular Board Meeting held on July 25, 2016 at 6:00 p.m.,
Knox Conference Room
Administration and Records Building, Morristown, New Jersey

At 6:00 p.m., John Bonanni, Chairman to the Morris County Improvement Authority called the meeting to order. The following persons were in attendance:

John Bonanni, Chairman
Christine Ramirez, Commissioner
Scott Gallopo, Commissioner (via conference call)
Joseph Kovalcik, Commissioner
Ellen Sandman, Commissioner
Doug Bacher, NW Financial
Matt Jessup, Esq., McManimon, Scotland and Baumann, LLC
Tom Brys, Matrix New World
Deborah Smith, Freeholder Liaison
Cathy Burd, Assistant County Administrator
Jennifer Carpinteri, Director Human Services
Allison Stapleton, Director Employee Resources
Larry Ragonese, Public Information Officer

1. Commissioner Bonanni asked for the reading of the public statement in accordance with the Open Public Meetings Act which was then read by Recording Secretary, Cynthia Rueter.
2. Commissioner Bonanni asked for "roll call" for the Authority. All five (5) Commissioners were in attendance, Mr. John Bonanni, Ms. Christina Ramirez, Mr. Joseph Kovalcik, Ms. Ellen Sandman, and Mr. Scott Gallopo (via conference call). A quorum was established.
3. Executive Session - Commissioner Ramirez made a motion to enter into Executive Session to discuss:
 - i. Contract and related issues for one or more Series 2011 Renewable Energy Program Unbuilt Sites
 - ii. Contract and related issues for Series 2009 Renewable Energy Program Operations
 - iii. Contract and related issues in connection with certain County projectsCommissioner Sandman seconded the motion. At 6:04 p.m., the Board entered Executive Session.

At 6:50 p.m., Commissioner Sandman made a motion to come out of Executive Session. Commissioner Kovalcik seconded the motion.

4. Commissioner Bonanni asked for approval of the June 15, 2016 regular meeting minutes, including executive session. Commissioner Kovalcik made a motion to accept the minutes of the June 15, 2016 meeting. Commissioner Sandman seconded the motion. All others were in favor to accept the minutes of the June 15, 2016 meeting.
5. Official Action

Agenda item 5(i) was discussed – Resolution relating to the issuance of County Guaranteed Loan Revenue Refunding Bonds to provide refunding on certain bonds for the Lincoln Park Project. Commissioner Kovalcik made a motion to adopt this resolution, Commissioner Ramirez seconded the motion. Roll was called. The resolution was approved unanimously No. 16-27 “RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY CONCERNING REVIEW OF FINDINGS AND RECOMMENDATIONS OF THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A 40A:5A-7 (No. 16-27) was adopted.

Agenda item 5(ii) was discussed - Resolution amending the original Procurement and Construction Contract between Sunlight General Morris Solar, LLC and HESP Construction, LLC dated April 20, 2016; revising the milestone payment schedule. Commissioner Kovalcik made a motion to adopt this resolution, Commissioner Ramirez seconded the motion. Roll was called. The resolution was approved unanimously No. 16-28 "RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY AMENDING THAT CERTAIN PROCUREMENT AND CONSTRUCTION CONTRACT BY AND BETWEEN SUNLIGHT GENERAL MORRIS SOLAR, LLC AND HESP CONSTRUCTION, LLC" (No. 16-28) was adopted.

Agenda item 5(iii) was discussed – Resolution authorizing the addition of two Sussex Solar sites to include the Sussex Main Library and the County of Sussex Office of Emergency Management. Commissioner Sandman made a motion to move this resolution, Commissioner Gallopo seconded the motion. Roll was called. The resolution was unanimously rejected. No. 16-29 "RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY AUTHORIZING A LICENSE AND ACCESS AGREEMENT BETWEEN THE MORRIS COUNTY IMPROVEMENT AUTHORITY AND SUSSEX COUNTY, AND AN AMENDMENT TO THE LEASE PURCHASE AGREEMENT BETWEEN THE MORRIS COUNTY IMPROVEMENT AUTHORITY AND SUNLIGHT GENERAL SUSSEX SOLAR, LLC, IN FURTHERANCE OF THE COUNTY OF SUSSEX GUARANTEED RENEWABLE ENERGY PROGRAM, SERIES 2011" (No. 16-29) was rejected.

Agenda item 5(iv) – Resolution authorizing the payment of certain operating expenses to include but not limited to maintenance and lawn care, storage fees, servicing fees, audit fees and accounting fees. Commissioner Kovalcik made a motion to adopt this resolution, Commissioner Sandman seconded the motion. Roll was called. The resolution was approved unanimously No. 16-30 "RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE PAYMENT OF CERTAIN OPERATING EXPENSES IN CONNECTION WITH THE MORRIS COUNTY IMPROVEMENT AUTHORITY'S COUNTY OF MORRIS GUARANTEED RENEWABLE ENERGY PROGRAM LEASE REVENUE BONDS, SERIES 2011 AND CERTAIN OTHER MATTERS RELATED THERETO" (No. 16-30) was adopted.

Agenda item 5(v) – Resolution authorizing an amendment to the 2015 Morris County Improvement Authority Budget. Commissioner Sandman made a motion to adopt this resolution, Commissioner Ramirez seconded the motion. Roll was called. The resolution was approved unanimously No. 16-31 "RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY AMENDING THE ADOPTED AUTHORITY BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2015" (16-31) was adopted.

Agenda item 5(vi) – Resolution adopting the Morris County Improvement Authority 2016 Budget. Commissioner Sandman made a motion to adopt this resolution, Commissioner Kovalcik seconded the motion. Roll was called. The resolution was approved unanimously No. 16-31" RESOLUTION FINALLY ADOPTING THE 2016 AUTHORITY BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016 (No. 16-02) (continued from June 15, 2016 regular meeting) No. 16-02 was adopted.

Agenda item 5(vii) – Resolution authorizing the award for Financial Advisory Services for the Morris County Improvement Authority and the County of Morris. It was determined that NW Financial was chosen as the Energy Advisor for all matters pertaining to the Renewable Energy Program and Acacia Financial was chosen as the General Financial Advisor for all other matters. Commissioner Kovalcik made a motion to adopt this resolution, Commissioner Sandman seconded the motion. Roll was called. The resolution was approved unanimously No. 16-32 RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE AWARD AND EXECUTION OF CONTRACTS FOR FINANCIAL ADVISORY SERVICES (16-32) was adopted

Agenda item 5(viii) – Resolution awarding a contract to Ferraioli, Wielkotz, Cerullo and Cuva, PA to perform auditing services for the Authority for a one year period commencing January 1, 2016. Commissioner Sandman made a motion to adopt this resolution, Commissioner Kovalcik seconded the motion. Roll was called. The resolution was approved unanimously No. 16-33 “RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE AWARD AND EXECUTION OF CONTRACTS FOR AUDITING SERVICES” (No.16-33) was adopted

Agenda item 5(ix) – Resolution adopting a Cash Management Plan. Commissioner Sandman made a motion to adopt this resolution, Commissioner Kovalcik seconded the motion. Roll was called. The resolution was approved unanimously No. 16-34 “RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY ADOPTING A CASH MANAGEMENT PLAN” (No. 16-34) was adopted

Bill List 5(x) - Resolution approving the payment of bills as listed on the Schedule of Warrants. Commissioner Ramirez made a motion to adopt this resolution, Commissioner Sandman seconded the motion. Roll was called. The resolution was approved unanimously. The motion carried and Resolution "Bill List" (No. 16-35) was adopted.

6. Possible Actions after Executive Session – Possible Resolution for adoption re: Change Orders to the Procurement and Construction Contract.
7. Discussion – Nothing at this time.
8. Further Official Action – Resolution authorizing Change Orders to the Procurement and Construction Contract with Sunlight General Morris Solar and HESP Construction to consider changes to the scope of the respective projects at the Morris County Library and the Public Safety Training Academy for an increase to the total cost of the contract by \$19,320.00. Commissioner Gallopo made a motion to adopt this resolution, Commissioner Kovalcik seconded the motion. Roll was called. The resolution was approved unanimously No. 16-36 “RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY AUTHORIZING ONE OR MORE CHANGE ORDERS TO THE PROCUREMENT AND CONSTRUCTION CONTRACT PROVIDING FOR CONSTRUCTION OF CERTAIN RECOMMENDED SERIES 2011 LOCAL UNIT PROJECTS IN FURTHERANCE OF THE COUNTY OF MORRIS GUARANTEED RENEWABLE ENERGY PROGRAM, SERIES 2011” (No. 16-36) was adopted.
9. Additional Reports – Nothing at this time
10. The public portion of the meeting was opened - No Public in attendance.
11. Adjournment - Commissioner Ramirez made a motion to adjourn the meeting. Commissioner Sandman seconded the motion.

The July 25, 2016 meeting of the Morris County Improvement Authority was adjourned at 7:00 p.m.

The next Improvement Authority meeting will be held on **Wednesday, August 17, 2016 at 6:00 p.m. in the Knox Conference Room.**

Respectfully submitted,

Cynthia Rueter
Recording Secretary
Morris County Improvement Authority