

MORRIS COUNTY IMPROVEMENT AUTHORITY

MINUTES of the Special Board Meeting held on February 18, 2016, at 6:00 p.m.,
Knox Conference Room
Administration and Records Building, Morristown, New Jersey

At 6:00 p.m., John Bonanni, Chairman to the Morris County Improvement Authority called the meeting to order. The following persons were in attendance:

John Bonanni, Chairman
Scott Gallopo, Commissioner
Joseph Kovalcik, Commissioner
Christina Ramirez, Commissioner
Ellen Sandman, Commissioner
Heather Litzebauer, NW Financial
Doug Bacher, NW Financial
Matt Jessup, Esq., McManimon, Scotland and Baumann, LLC
Jennifer Edwards, Acacia Financial
Deborah Smith, Freeholder

1. Commissioner Bonanni read the public statement in accordance with the Open Public Meetings Act which was then read by Recording Secretary, Cynthia Rueter.
2. Commissioner Bonanni asked for "roll call" for the Authority, All five (5) Commissioners were in attendance, Mr. Joseph Kovalcik, Mr. John Bonanni, Ms. Christina Ramirez, Mr. Scott Gallopo, and Ms. Ellen Sandman. A quorum was established.
3. Executive Session - Commissioner Gallopo made a motion to enter into Executive Session to discuss contract and related matters regarding the Renewable Energy Unbuilt Sites, and Professional Service Contracts. Commissioner Sandman seconded the motion. At 6:02 p.m. the Board entered Executive Session.

At 6:25 p.m. Commissioner Ramirez made a motion to come out of Executive Session. Commissioner Sandman seconded the motion.

4. Commissioner Bonanni asked for approval of the January 20, 2016 regular meeting minutes, including executive session. Commissioner Kovalcik made a motion to accept the minutes of January 20, 2016 meeting. Commissioner Sandman seconded the motion. Commissioner Ramirez and Commissioner Gallopo abstained, Commissioner Bonanni was in favor to accept the minutes of both regular and executive session minutes from January 20, 2016.
5. Agenda item 5(i) was discussed – Resolution adopting the Morris County Improvement Authority Budget for Fiscal Year beginning January 1, 2016. No action was taken regarding resolution #16-02. This resolution was tabled until the March 16, 2016 Improvement Authority meeting.

Agenda Item 5(ii) was discussed – Resolution appointing Officers for the Morris County Improvement Authority. Commissioner Gallopo made a motion to adopt this resolution; Commissioner Sandman seconded the motion. Roll was called. The resolution was approved unanimously. The motion carried and Resolution No. 16-05 "RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY APPOINTING OFFICERS OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY FOR THE PERIOD FROM THE AUTHORITY'S 2016 ANNUAL MEETING THROUGH THE AUTHORITY'S 2017 ANNUAL MEETING" (NO. 16-05) was adopted.

Agenda Item 5(iii) was discussed – Resolution establishing the monthly meetings of the Morris County Improvement Authority. Commissioner Sandman made a motion to adopt this resolution, Commissioner Gallopo seconded the motion. Roll was called. The Resolution was approved unanimously. The motion carried and Resolution No. 16-06 "RESOLUTION ESTABLISHING THE ANNUAL SCHEDULE OF REGULAR MONTHLY MEETINGS FOR THE MORRIS COUNTY IMPROVEMENT AUTHORITY FOR THE BALANCE OF CALENDAR YEAR 2016 AND EARLY 2017 THROUGH AND INCLUDING THE AUTHORITY'S 2017 ANNUAL MEETING" (NO. 16-06) was adopted.

Agenda Item 5(iv) – Resolution authorizing an application to the Local Finance Board for the proposed refunding of the Lincoln Park transaction. Commissioner Kovalcik made a motion to adopt this resolution, Commissioner Gallopo seconded the motion. Roll was called. The Resolution was approved unanimously. The motion carried and Resolution No. 16-07 “RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6” (No. 16-07) was adopted.

Bill List - Resolution approving the payment of bills as listed on the Schedule of Warrants. Commissioner Kovalcik made a motion to adopt this resolution; Commissioner Sandman seconded the motion. Roll was called. The resolution was approved unanimously. The motion carried and Resolution “Bill List” (No.16-08) was adopted.

6. Possible Actions after Executive Session – Nothing at this time
7. Discussion – Nothing at this time.
8. Further Official Action – Nothing at this time.
9. Additional Reports – Jennifer Edwards reported that she received a few responses to the marketing letter that was sent out to the School Superintendents and Business Administrators.

Jennifer also commented that the CGLP application for Lincoln Park will be held until March.

10. The public portion of the meeting was opened – No Public in attendance.
11. Adjournment - Commissioner Sandman made a motion to adjourn the meeting. Commissioner Kovalcik seconded the motion.

The February 18, 2016 meeting of the Morris County Improvement Authority was adjourned at 7:45 p.m.

The next Improvement Authority meeting will be held on **Wednesday, March 16, 2016.**

Respectfully submitted,

Cynthia Rueter, Recording Secretary
Morris County Improvement Authority